Position Purpose

Assist with and participate in the supervision, design, production and execution of lighting and sound systems in support of performances and educational programs for the College of Fine, Performing and Communication Arts.

Essential Job Functions

Assist in the supervision of lighting production in the performance spaces. Assist students with the installation, maintenance and proper use of equipment; identify and resolve technical problems.

Supervise graduate and undergraduate students in the design, construction and use of sound production and technology. Prioritize and make work assignments, provide technical and artistic support, and operate, maintain and repair technical equipment and sound labs as required.

Consult with faculty and students to identify requirements. Provide advice, interpret and evaluate needs, coordinate technical activities and demonstrate equipment usage.

Supervise students and assist with the productions sponsored by the College. Oversee the operation of lighting and sound systems, train students in stagecraft practices and operate and troubleshoot equipment as needed.

Perform related duties as assigned.

Additional Comments

This classification is designed to provide supervision and technical assistance to students and to support performance work and educational programs in the College. Incumbents are expected to understand and apply technical and artistic sound and lighting concepts and communicate effectively with students and faculty. Incumbents have latitude in determining which among many techniques should be used in what sequence. Differing situations necessitate that the incumbent search for solutions within an area of learned skills. Work activities require the incumbent to use moderate physical effort consistent with frequent use of moderately heavy equipment, materials and tools. Work activities also include the supervision of 7-10 students. This classification is typically found in the College of Fine, Performing and Communication Arts and receives work direction from an academic management position.
**Minimum Qualifications**

High school graduate with additional coursework in theatre production or related field or the equivalent combination of education and experience. Bachelor’s Degree in Fine Arts preferred.

Lighting and sound design experience.

Prior supervisor experience preferred.

Knowledge of sound and lighting systems, Pro Tools, audio technology, and editing and recording techniques.

Knowledge of stage preparation and operation for theatrical purposes.

Ability to communicate effectively with others.