

Personnel Transactions Data Entry Deadline Schedule

PAY CHECK NUMBER	PAY DATE	SERVICE PERIOD		DATA ENTRY DATES	EPAF TRANSACTION MUST BE APPROVED AND APPLIED NO LATER THAN 5:00PM
01	01/09/19	12/17/18 - 12/30/18 01/01/19 - 01/14/19	BW 9M,PF	12/18/18 - 12/20/18 (All Transactions)**	12/20/18
02	01/23/19	12/31/18 - 01/13/19 01/15/19 - 01/28/19	BW 9M,PF	01/01/19 - 01/02/19 (Future Transactions ONLY)** 01/03/19 - 01/11/19 (All Transactions)	01/11/19
03	02/06/19	01/14/19 - 01/27/19 01/29/19 - 02/11/19	BW 9M,PF	01/14/19 - 01/16/19 (Future Transactions ONLY) 01/17/19 - 01/25/19 (All Transactions)	01/25/19
04	02/20/19	01/28/19 - 02/10/19 02/12/19 - 02/25/19	BW 9M,PF	01/28/19 - 01/30/19 (Future Transactions ONLY) 01/31/19 - 02/08/19 (All Transactions)	02/08/19
05	3/6/2019	02/11/19 - 02/24/19 02/26/19 - 03/11/19	BW 9M,PF	02/11/19 - 02/13/19 (Future Transactions ONLY) 02/14/19 - 02/22/19 (All Transactions)	02/22/19
06	3/20/2019	02/25/19 - 03/10/19 03/12/19 - 03/25/19	BW 9M,PF	02/25/19 - 02/27/19 (Future Transactions ONLY) 02/28/19 - 03/08/19 (All Transactions)	03/08/19
07	04/03/19	03/11/19 - 03/24/19 03/26/19 - 04/08/19	BW 9M,PF	03/11/19 - 03/13/19 (Future Transactions ONLY) 03/14/19 - 03/22/19 (All Transactions)	03/22/19
08	04/17/19	03/25/19 - 04/07/19 04/09/19 - 04/22/19	BW 9M,PF	03/25/19 - 03/27/19 (Future Transactions ONLY) 03/28/19 - 04/05/19 (All Transactions)	04/05/19
09	05/01/19	04/08/19 - 04/21/19 04/23/19 - 05/06/19	BW 9M,PF	04/08/19 - 04/10/19 (Future Transactions ONLY) 04/11/19 - 04/19/19 (All Transactions)	04/19/19
10	05/15/19	04/22/19 - 05/05/19 05/07/19 - 05/15/19 05/07/19 - 05/20/19	BW 9M PF	04/22/19 - 04/24/19 (Future Transactions ONLY) 04/25/19 - 05/03/19 (All Transactions)	05/03/19
11	05/29/19	05/06/19 - 05/19/19 05/21/19 - 06/03/19	BW PF	05/06/19 - 05/08/19 (Future Transactions ONLY) 05/09/19 - 05/17/19 (All Transactions)	05/17/19
12	06/12/19	05/20/19 - 06/02/19 06/04/19 - 06/17/19	BW PF	05/20/19 - 05/22/19 (Future Transactions ONLY) 05/23/19 - 05/31/19 (All Transactions)	05/31/19
13	06/29/19	06/03/19 - 06/16/19 06/18/19 - 07/01/19	BW PF	06/03/19 - 06/05/19 (Future Transactions ONLY) 06/06/19 - 06/14/19 (All Transactions)	06/14/19
14	07/10/19	06/17/19 - 06/30/19 07/02/19 - 07/15/19	BW PF	06/17/19 - 06/19/19 (Future Transactions ONLY) 06/20/19 - 06/28/19 (All Transactions)	06/28/19
15	07/24/19	07/01/19 - 07/14/19 07/16/19 - 07/29/19	BW PF	07/01/19 - 07/03/19 (Future Transactions ONLY)** 07/04/19 - 07/12/19 (All Transactions)	07/12/19
16	08/07/19	07/15/19 - 07/28/19 07/30/19 - 08/12/19	BW PF	07/15/19 - 07/17/19 (Future Transactions ONLY) 07/18/19 - 07/26/19 (All Transactions)	07/26/19
17	08/21/19	07/29/19 - 08/11/19 08/19/19 - 09/01/19 08/13/19 - 08/26/19	BW 9M PF	07/29/19 - 07/31/19 (Future Transactions ONLY) 08/01/19 - 08/09/19 (All Transactions)	08/09/19
18	09/04/19	08/12/19 - 08/25/19 09/02/19 - 09/15/19 08/27/19 - 09/09/19	BW 9M PF	08/12/19 - 08/14/19 (Future Transactions ONLY) 08/15/19 - 08/23/19 (All Transactions)	08/23/19
19	09/18/19	08/26/19 - 09/08/19 09/16/19 - 09/29/19 09/10/19 - 09/23/19	BW 9M PF	08/26/19 - 08/28/19 (Future Transactions ONLY) 08/29/19 - 09/06/19 (All Transactions) **	09/06/19
20	10/02/19	09/09/19 - 09/22/19 09/30/19 - 10/13/19 09/24/19 - 10/07/19	BW 9M PF	09/09/19 - 09/11/19 (Future Transactions ONLY) 09/12/19 - 09/20/19 (All Transactions)	09/20/19

