

Personnel Transactions Data Entry Deadline Schedule

PAY CHECK NUMBER	PAY DATE	SERVICE PERIOD	DATA ENTRY DATES	EPAF TRANSACTION MUST BE APPROVED AND APPLIED NO LATER THAN 5:00PM
01	01/15/14	12/23/13 - 01/05/14 BW 01/01/14 - 01/19/14 9M	12/17/13 - 01/03/14 (All Transactions)	01/03/14
02	01/29/14	01/06/14 - 01/19/14 BW 01/20/14 - 02/02/14 9M 01/01/14 - 01/15/14 WD	01/06/14 - 01/08/14 (Future Transactions ONLY) 01/09/14 - 01/17/14 (All Transactions)	01/17/14
03	02/12/14	01/20/14 - 02/02/14 BW 02/03/14 - 02/16/14 9M 01/16/14 - 01/31/14 WD	01/20/14 - 01/22/14(Future Transactions ONLY) 01/23/14 - 01/31/14 (All Transactions)	01/31/14
04	02/26/14	02/03/14 - 02/16/14 BW 02/17/14 - 03/02/14 9M 02/01/14 - 02/15/14 WD	02/03/14 - 02/05/14 (Future Transactions ONLY) 02/06/14 - 02/14/14 (All Transactions)	02/14/14
05	03/12/14	02/17/14 - 03/02/14 BW 03/03/14 - 03/16/14 9M 02/16/14 - 02/28/14 WD	02/17/14 - 02/19/14 (Future Transactions ONLY) 02/20/14 - 02/28/14 (All Transactions)	02/28/14
06	03/26/14	03/03/14 - 03/16/14 BW 03/17/14 - 03/30/14 9M 03/01/14 - 03/15/14 WD	03/03/14 - 03/05/14 (Future Transactions ONLY) 03/06/14 - 03/14/14 (All Transactions)	03/14/14
07	04/09/14	03/17/14 - 03/30/14 BW 03/31/14 - 04/13/14 9M 03/16/14 - 03/31/14 WD	03/17/14 - 03/19/14 (Future Transactions ONLY) 03/20/14 - 03/28/14 (All Transactions)	03/28/14
08	04/23/14	03/31/14 - 04/13/14 BW 04/14/14 - 04/27/14 9M 04/01/14 - 04/15/14 WD	03/31/14 - 04/02/14 (Future Transactions ONLY) 04/03/14 - 04/11/14 (All Transactions)	04/11/14
09	05/07/14	04/14/14 - 04/27/14 BW 04/28/14 - 05/11/14 9M 04/16/14 - 04/29/14 WD	04/14/14 - 04/16/14 (Future Transactions ONLY) 04/17/14 - 04/25/14 (All Transactions)	04/25/14
10	05/21/14	04/28/14 - 05/11/14 BW 05/12/14 - 05/15/14 9M	04/28/14 - 04/30/14 (Future Transactions ONLY) 05/01/14 - 05/09/14 (All Transactions)	05/09/14
11	06/04/14	05/12/14 - 05/25/14 BW 04/30/14 - 05/16/14 SD, CD	05/12/14 - 05/14/14 (Future Transactions ONLY) 05/15/14 - 05/23/14 (All Transactions)	05/23/14
12	06/18/14	05/26/14 - 06/08/14 BW 05/17/14 - 05/31/14 SD, CD	05/26/14 - 05/28/14 (Future Transactions ONLY) 05/29/14 - 06/06/14 (All Transactions)	06/06/14
13	07/02/14	06/09/14 - 06/22/14 BW 06/01/14 - 06/27/14 SD, CD	06/09/14 - 06/11/14 (Future Transactions ONLY) 06/12/14 - 06/20/14 (All Transactions)	06/20/14
14	07/16/14	06/23/14 - 07/06/14 BW 06/28/14 - 07/15/14 UD, CD	06/23/14 - 06/25/14 (Future Transactions ONLY) 06/26/14 - 07/03/14 (All Transactions)***	7/03/14**
15	07/30/14	07/07/14 - 07/20/14 BW 07/16/14 - 07/31/14 UD, CD	07/07/14 - 07/09/14 (Future Transactions ONLY) 07/10/14 - 07/18/14 (All Transactions)	07/18/14
16	08/13/14	07/21/14 - 08/03/14 BW 08/01/14 - 08/25/14 UD, CD	07/21/14 - 07/23/14 (Future Transactions ONLY) 07/24/14 - 08/01/14 (All Transactions)	08/01/14
17	08/27/14	08/04/14 - 08/17/14 BW 08/19/14 - 09/01/14 9M	08/04/14 - 08/06/14 (Future Transactions ONLY) 08/07/14 - 08/15/14 (All Transactions)	08/15/14
18	09/10/14	08/18/14 - 08/31/14 BW 09/02/14 - 09/15/14 9M	08/18/14 - 08/20/14 (Future Transactions ONLY) 08/21/14 - 08/29/14 (All Transactions)	08/29/14
19	09/24/14	09/01/14 - 09/14/14 BW 09/16/14 - 09/29/14 9M 08/19/14 - 09/15/14 FD	09/02/14 - 09/03/14 (Future Transactions ONLY) 09/04/14 - 09/12/14 (All Transactions)***	09/12/14
20	10/08/14	09/15/14 - 09/28/14 BW 09/30/14 - 10/16/14 9M 09/16/14 - 09/30/14 FD	09/15/14 - 09/17/14 (Future Transactions ONLY) 09/18/14 - 09/26/14 (All Transactions)	09/26/14
21	10/22/14	09/29/14 - 10/12/14 BW 10/17/14 - 10/31/14 9M 10/01/14 - 10/15/14 FD	09/29/14 - 10/01/14 (Future Transactions ONLY) 10/02/14 - 10/10/14 (All Transactions)	10/10/14
22	11/05/14	10/13/14 - 10/26/14 BW 11/01/14 - 11/15/14 9M 10/16/14 - 10/31/14 FD	10/13/14 - 10/15/14 (Future Transactions ONLY) 10/16/14 - 10/24/14 (All Transactions)	10/24/14

Personnel Transactions Data Entry Deadline Schedule

PAY CHECK NUMBER	PAY DATE	SERVICE PERIOD	DATA ENTRY DATES	EPAF TRANSACTION MUST BE APPROVED AND APPLIED NO LATER THAN 5:00PM
23	11/19/14	10/27/14 - 11/09/14 BW 11/16/14 - 11/30/14 9M 11/01/14 - 11/15/14 FD	10/27/14 - 10/29/14 (Future Transactions ONLY) 10/30/14 - 11/07/14 (All Transactions)	11/07/14
24	12/03/14	11/10/14 - 11/23/14 BW 12/01/14 - 12/15/14 9M 11/16/14 - 11/30/14 FD	11/10/14 - 11/12/14 (Future Transactions ONLY) 11/13/14 - 11/21/14 (All Transactions)	11/21/14
25	12/17/14	11/24/14 - 12/07/14 BW 12/16/14 - 12/22/14 9M 12/01/14 - 12/15/14 FD	11/24/14 - 11/26/14 (Future Transactions ONLY) 12/01/14 - 12/05/14 (All Transactions)***	12/05/14
26	12/31/14	12/08/14 - 12/21/14 BW 12/23/14 - 12/31/14 9M 12/16/14 - 12/31/14 FD	12/8/14 - 12/10/14 (Future Transactions ONLY) 12/11/14 - 12/19/14 (All Transactions)	12/15/14
01	01/14/15	12/22/14 - 01/04/15 BW 01/01/15 - 01/19/15 9M	12/22/14 - 12/24/14 (All Transactions)	12/24/14
**ACCELERATED DEADLINE DUE TO HOLIDAY				
***Short data entry period due to Holiday				
Notes:	Future transactions will have a personnel date equal to or greater than the first day of the pay period.			
	Calendar is subject to change.			