

Personnel Transactions Data Entry Deadline Schedule

PAY CHECK NUMBER	PAY DATE	SERVICE PERIOD	DATA ENTRY DATES	EPAF TRANSACTION MUST BE APPROVED AND APPLIED NO LATER THAN 5:00PM
01	1/5/2011	12/13/10 - 12/26/10BW 01/01/11 - 01/09/11 9M	12/13 - 12/15/10 (Future Transactions ONLY) ***12/16- 12/17/10 (All Transactions)	**12/17/10
02	1/19/2011	12/27/10 - 01/09/11 BW 01/10/11 - 01/23/11 9M 01/01/11 -01/15/11 WA	12/28 - 01/07/11 (All Transactions)	01/07/2011
03	2/2/2011	01/10/11 - 01/23/11 BW 01/24/11 - 02/06/11 9M 01/16/11 - 01/31/11 WA	01/10 - 01/12/11 (Future Transactions ONLY) 01/13 - 01/21/11 (All Transactions)	01/21/2011
04	2/16/2011	01/24/11 - 02/06/11 BW 02/07/11 - 02/20/11 9M 02/01/11 - 02/15/11 WA	01/24 - 01/26/11 (Future Transactions ONLY) 01/27 - 02/04/11 (All Transactions)	02/04/2011
05	3/2/2011	02/07/11 - 02/20/11 BW 02/21/11 - 03/06/11 9M 02/16/11 - 02/28/11 WA	02/07 - 02/09/11 (Future Transactions ONLY) 02/10 - 02/18/11 (All Transactions)	02/18/2011
06	3/16/2011	02/21/11 - 03/06/11 BW 03/07/11 03/20/11 9M 03/01/11 - 03/15/11 WA	02/21- 02/23/11 (Future Transactions ONLY) 02/24 - 03/04/11 (All Transactions)	03/04/2011
07	3/30/2011	03/07/11 -03/20/11 BW 03/21/11 - 04/03/11 9M 03/16/11 - 03/31/11 WA	03/07 -03/09/11 (Future Transaction ONLY) 03/10 - 03/18/11 (All Transactions)	03/18/2011
08	4/13/2011	03/21/11 - 04/03/11 BW 04/04/11 - 04/17/11 9M 04/01/11 - 04/15 11 WA	03/21 - 03/23/11 (Future Transactions ONLY) 03/24 - 04/01/11 (All Transactions)	04/01/2011
09	4/27/2011	04/04/11 - 04/17/11 BW 04/18/11 - 05/01/11 9M 04/16/11 - 05/03/11 WA	04/04 - 04/06/11 (Future Transactions ONLY) 04/07 - 04/15/11 (All Transactions)	04/15/2011
10	5/11/2011	04/18/11- 05/01/11 BW 05/02/11 - 05/17/11 9M	04/18 - 04/20/11 (Future Transactions ONLY) 04/21 - 04/29/11 (All Transactions)	04/29/2011
11	5/25/2011	05/02/11 - 05/15/11 BW 05/04/11 - 05/18/11 SA, CA	05/02 - 05/04/11 (Future Transactions ONLY) 05/05 - 05/13/11 (All Transactions)	05/13/2011
12	6/8/2011	05/16/11 - 05/29/11 BW 05/19/11 - 05/31/11 SA, CA	05/16 - 05/18/11 (Future Transactions ONLY) 05/19 - 05/27/11 (All Transactions)	05/27/2011
13	6/22/2011	05/30/11 - 06/12/11 BW 06/01/11 - 06/28/11 SA, 06/01/11 - 06/15/11 CA	05/30 - 06/01/11 (Future Transactions ONLY) 06/02 - 06/10/11 (All Transactions)	06/10/2011
14	7/6/2011	06/13/11 - 06/26/11 BW 06/29/11 - 07/15/11 UA, 06/16/11 - 06/30/11 CA	06/13 - 06/15/11 (Future Transactions ONLY) 06/16 - 06/24/11 (All Transactions)	06/24/2011
15	7/20/2011	06/27/11 - 07/10/11 BW 07/16/11 - 07/31/11 UA, 07/01/11 - 07/15/11 CA	06/27 - 06/29/11 (Future Transactions ONLY) 06/30 - 07/08/11 (All Transactions)	07/08/2011
16	8/3/2011	07/11/11 - 07/24/11 BW 08/01/11 - 08/27/11 UA 07/16/11 - 08/27/11 CA	07/11 - 07/13/11 (Future Transactions ONLY) 07/14 - 07/22/11 (All Transactions)	07/22/2011
17	8/17/2011	07/25/11 - 08/07/11 BW 08/18/11 - 08/31/11 9M	07/25 - 07/27/11 (Future Transactions ONLY) 07/28 - 08/05/11 (All Transactions)	08/05/2011
18	8/31/2011	08/08/11 - 08/21/11 BW 09/01/11 -09/14/11 9M	08/08 - 08/10/11 (Future Transactions ONLY) 08/11 - 08/19/11 (All Transactions)	08/19/2011
19	9/14/2011	08/22/11 - 09/04/11 BW 09/15/11 - 09/28/11 9M 08/18/11 - 09/15/11 FA	08/22 - 08/24/11 (Future Transactions ONLY) 08/25 - 09/02/11 (All Transactions)	09/02/2011

Personnel Transactions Data Entry Deadline Schedule

PAY CHECK NUMBER	PAY DATE	SERVICE PERIOD	DATA ENTRY DATES	EPAF TRANSACTION MUST BE APPROVED AND APPLIED NO LATER THAN 5:00PM
20	9/28/2011	09/05/11 - 09/18/11 BW 09/29/11 - 10/12/11 9M 09/16/11 - 09/30/11 FA	09/05 - 09/07/11 (Future Transactions ONLY) 09/08 - 09/16/11 (All Transactions)	09/16/2011
21	10/12/2011	09/19/11 - 10/02/11 BW 10/13/11 - 10/26/11 9M 10/01/11 - 10/15/11 FA	09/19 - 09/21/11 (Future Transactions ONLY) 09/22 - 09/30/11 (All Transactions)	09/30/2011
22	10/26/2011	10/03/11 - 10/16/11 BW 10/27/11 - 11/09/11 9M 10/16/11 - 10/31/11 FA	10/03 - 10/05/11 (Future Transactions ONLY) 10/06 - 10/14/11 (All Transactions)	10/14/2011
23	11/9/2011	10/17/11 - 10/30/11 BW 11/10/11 - 11/23/11 9M 11/01/11 - 11/15/11 FA	10/17 - 10/19/11 (Future Transactions ONLY) 10/20 - 10/28/11 (All Transactions)	10/28/2011
24	11/23/2011	10/31/11 - 11/13/11 BW 11/24/11 - 12/07/11 9M 11/16/11 - 11/30/11 FA	10/31 - 11/02/11 (Future Transactions ONLY) 11/03 - 11/11/11 (All Transactions)	11/11/2011
25	12/7/2011	11/14/11 - 11/27/11 BW 12/08/11 - 12/21/11 9M 12/01/11 - 12/15/11 FA	11/14 - 11/16/11 (Future Transactions ONLY) 11/17 - 11/23/11 (All Transactions)	***11/23/11
26	12/21/2011	11/28/11 - 12/11/11 BW 12/22/11 - 12/31/11 9M 12/16/11 - 12/31/11 FA	11/28 - 11/30/11 (Future Transactions Only) 12/01 - 12/09/11 (All Transactions)	12/09/2011
1	1/4/2012	12/12/11 - 12/25/11 BW 01/01/12 - 01/08/12 9M	12/12 - 12/14/11 (Future Transactions ONLY) ***12/15 - 12/19/11 (All Transactions)	**12/19/11
**ACCELERATED DEADLINE DUE TO HOLIDAY				
***Short data entry period due to Holiday				
Notes:	Future transactions will have a personnel date equal to or greater than the first day of the pay period.			
	Calendar is subject to change.			
Due to Accelerated Deadline for the pay of 1/5/2011 transactions entered 12/13- 12/17/10 will apply only once the evening of 12/17/10				
Due to Accelerated Deadline for the pay of 1/4/2012 transactions entered 12/12- 12/19/11 will apply only once the evening of 12/19/11				