

## Job Aid: Accessing Accelerate & Finding School of Medicine Professional Development Resources

## Accessing Accelerate

Before being able to click on any accelerate links, you must be logged in. To do so, please follow these steps:

Step 1: Login to Academica (login.wayne.edu).

Academica Login
You have reached a page that requires authentic password.
🐣 Your Wayne State AccessID
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Step 2: Click the *Employee Resources* menu under the WSU Resources section.

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Other Resources	
Accelerate - Employee Development	
Training, Seminars, Workshops	
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Step 3: Click the Other Resources option.

**Step 4:** Click the *Accelerate - Employee Development Tools* link. **Step 5:** Login using your WSU AccessID & password.

## Finding School of Medicine Professional Development Resources

**Step 1:** Once in Accelerate, select *Browse The Catalog* from the navigation bar. The School of Medicine resources are housed under the *University Initiatives* section, and entitled *SOM Faculty Affairs & Professional Development*.

Quick Links <b>•</b> See What's New	Recently Viewed <b>v</b> View Learning Plan	Browse Visit The Catalog	Accelerate		
Score Guest Account My Profile Featured Topics Select Topic	Training. Seminars. Work	Accelerate Resources Hot Topics Analyst Research Business Skills Compliance Desktop Skills Engineering Government IT Skills Well-being Certification	WSU Systems Training A-Check Direct (Background Checks) Banner Navigation FMLA and FMLASource Form 1-9 Employment Verification OISS Work Authorization Request Procard TravetWayne WayneBuy WaynePM Web Time Entry (WTE)	University Initiatives C&IT Security Awareness Program WSU Culture of Respect Courses SOM Faculty Affairs & Professional Development	>
	Custom	Custom	Custom		

**Step 2:** Once you select the SOM link, you will be able to access all of the recommended resources from various folders organized by topic.

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**Step 3:** After selecting a topic, you will see a list of the resources.

- To learn more about the resource, click **Details**.
- To begin the resource, click Launch.
- To save the resource for later, click **More Actions**, then **Save**.

Accelerate Employee Development Tools		My I	Profile   Help	b   Log Out	Select v Search	٩
Quick Links v See What's New	Recently Viewed <b>•</b> <u>View</u> <u>Learning</u> <u>Plan</u>	Browse <b>The Catalog</b>	Visit <b>The A</b> Comn	ccelerate nunity	e	
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