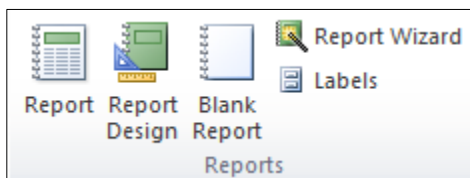


HANDOUT 5

Scenario: You created a database to keep track of research studies conducted by research personnel and participants who volunteer for those studies. You have created forms and queries to help you quickly enter and filter data. Now you wish to provide attractive reports to present your data to others. In this activity, you will become more familiar with Report objects by creating a series of reports each with a different purpose. Specifically, you will create the following reports:

- A list of Participants
- A list of all existing studies grouped by Personnel
- A list of Participants grouped by gender
- A list of Participants grouped by City
- A list of Participants by specific zip & gender

The tools you need for creating a report are on the Create tab.



Below is an example of a report displaying a list of research participants grouped by city

List of Research Participants										Thursday, April 04, 2013 2:01:04 PM	
ID	FName	LName	Address	City	ST	Zip	Phone	Age	Gender		
9293	George	Grilo	344 19th Street	Ann Arbor	MI	48103	(734) 555-1919	46	M		
9101	Dave	Krager	910 3rd Court	Ann Arbor	MI	48103	(734) 555-3333	48	M		
2829	Martin	ODonnell	728 11th Street	Ann Arbor	MI	48103	(734) 555-1111	22	M		
3637	Roland	Edwards	334 14th Street	Detroit	MI	48202	(313) 555-1414	51	Male		
8081	Wendy	Hailey	718 6th Street	Detroit	MI	48202	(313) 555-6666	37	F		
4647	Helena	Rodman	940 17th Street	Detroit	MI	48202	(313) 555-1717	34	F		
7273	Jean	Brown	123 1st Street	Detroit	MI	48202	(313) 555-1111	27	F		
2223	Thomas	Hasselberg	324 9th Street	Detroit	MI	48202	(313) 555-9999	79	Male		
6465	Sven	Wacker	313 13th Street	Ferndale	MI	48220	(313) 555-1313	56	Male		
5253	Eddie	Lutten	151 5th Blvd	Ferndale	MI	48220	(313) 555-5555	69	Male		
4849	Daniel	Kupkova	142 18th Street	Livonia	MI	48150	(248) 555-1818	39	M		
2425	Christina	Lee	526 10th Street	Livonia	MI	48150	(248) 555-1010	18	F		