



To locate the Web Time Entry learning program follow these steps:

**Step 1:** Logon to **Pipeline** at [www.pipeline.wayne.edu](http://www.pipeline.wayne.edu)

**Step 2:** Click the **Employee** tab if necessary

**Step 3:** Click the **Accelerate** icon on the right side of the screen

**Step 4:** Click the **Catalog** button on the left side of the screen

**Step 5:** Open the **WSU Applications and Processes** folder and choose your learning program.

## NEW TO ACCELERATE?

Did you know you have access to thousands of learning resources 24 hours a day 7 days a week at no cost? If you're new to Accelerate Employee Development Tools, workshops are available to help you become more familiar with this robust library of online resources! Accelerate contains courses, books, articles and so much more in a huge variety of subjects. Register for a work shop today!

To register via TSW follow these steps (or call OED at 313-577-2111)

**Step 1:** Logon to **Pipeline** at [www.pipeline.wayne.edu](http://www.pipeline.wayne.edu)

**Step 2:** Click the **Employee** tab if necessary

**Step 3:** Click the **Training, Seminars, Workshops** (TSW) icon on the right side of the screen

**Step 4:** Scroll down to locate the **Accelerate Workshop (AEDT 100)** under Employee Development.

**Step 5:** Click on the workshop title and choose a date and time that works for you by clicking the Sign Up button.

All workshops are held at 5700 Cass Avenue (1700 A/AB).

Seating is limited to 18 participants.

Register today!