

IT & WSU SYSTEMS TRAINING for Senior HR Consultants

Schedule of learning events

Learning Event Name	Date/Time	Delivery Type	Length	Location	Complete? Yes/No
WSU Systems Overview	07/05/2013 0:00 am/pm	Instructor-led	1 hour	3700 A/AB	
MS Word 2010	TBD	Online	7 hours	Accelerate	
Banner 8 Navigation	07/05/2013 0:00 am/pm	Instructor-led	3 hours	3700 A/AB	
MS PowerPoint 2010	TBD	Online	3 hours	Accelerate	
EPAF	TBD	Instructor-led	3 hours	3700 A/AB	
MS Excel 2010	TBD	Online	7 hours	Accelerate	
AppXtender	07/12/2013 0:00 am/pm	Instructor-led	1 hour	3700 A/AB	
MS Project 2010	TBD	Online	7 hours	Accelerate	
Cognos	07/12/2013 0:00 am/pm	Instructor-led	2 hours	3700 A/AB	
FMLA & FMLASource	07/26/2013 0:00 am/pm	Instructor-led & Online	3 hours	3700 A/AB & Accelerate	
Online Hiring System	TBD	Online	1 hour	Blackboard	
Web Time Entry	Complete by 07/05/2013	Online	1 hour	Accelerate	
I-9 Form	TBD	Instructor-led & Online	3.5 hours	3700 A/AB & Accelerate	
OISS WAR	TBD	Online	2 hours	Accelerate	
A-Check Direct	Complete by 07/12/2013	Instructor-led & Online	4 hours	Accelerate	
Culture of Respect	Complete by 07/05/2013	Online	.5 hours	Accelerate	
Total Training Time:			49 hours		

Note: For learning events with both Instructor-led and eLearning please complete the eLearning prior to the scheduled leader-led session. All instructor-led sessions are held in 3700 A/AB unless otherwise noted.