WAYNE STATE
UNIVERSITY
HUMAN RESOURCES

SESSION OVERVIEW

COURSE NAME
WSU Background Check Assessment Program

FACILITATION
Co-facilitators:
Thomas Cavalier, Office of General Counsel
Alicia Pendleton, HR
Lila Asante-Appiah, HR
Mary Earhart, HR

COURSE LENGTH: 2 HOURS

COURSE DESCRIPTION
This course will provide participants with an overview of the WSU background check policy as well as the associated processes. Details to be covered include: an overview of the laws govering the use of consumer reports in employment decisions, types of background checks, roles and responsibilities and instruction on properly assessing background check reports and interpreting the background check policy.

LEARNING OBJECTIVES
As a result of completing this module, **Directors and Talent Management Coordinators** will be able to:

* Define the terminology background check screen
* Explain the various types of background check screens
* Describe the laws governing the use of background check screens
* Demonstrate ethical standards of behavior at all times when conducting background check screening
* Interpret WSU's background check policy
* Differentiate between the various roles & responsibilities associated with this program
* Apply WSU's process for conducting background check screens
* Assess background check results

PREREQUISITES
Prior to this module, it is also recommended participants complete:

The e-learning course, *Background Checks 101, Easy App*