

SESSION OVERVIEW

COURSE NAME

Ethics for the HR Professional

FACILITATION

Co-facilitators:

Carolyn Hafner, Internal Audit

Fannie Moore, Internal Audit

COURSE LENGTH: 2 HOURS

COURSE DESCRIPTION

This course will provide participants with an understanding of Ethics, particularly related to HR principles.

Specific focus areas to be covered during the course are defining ethics, examining ethical issues and dilemmas and key HR ethical principles such as professional responsibility, ethical leadership, fairness and justice, conflict of interest and use of information. Associated policies and HR Confidentiality Statement will also be covered.

LEARNING OBJECTIVES

As a result of completing this module, **Directors, Sr. HR/HR Consultants, Talent Management Coordinators, HR Coordinators and HR Administrators** will be able to:

- Define the terminology ethics
- Identify University Policy related to ethics and associated expectations pertaining to ethical issues
- Recognize, assess and resolve ethical dilemmas through application of key HR principles
- Practice ethical behavior related to their assigned HR duties
- Comply with standards and expectations associated with University Policy and stated within HR Confidentiality Statement

PREREQUISITES

Prior to this module, it is also recommended participants complete:

There are no prerequisites for this course

ROOM SET UP

- One flip chart stand and set of markers/small group
- Modular seating for group exercises
- Table-top flip charts
- Projector
- Markers