<u>Step 1</u>

Login to **Pipeline** (www.pipeline.wayne.edu) with your Access ID and Pipeline password.



<u>Step 2</u> Click the **Employee** tab if necessary.

Content Layout	Welcome You are currently logged in. July 19, 2012			
My Pipeline	Student Financial Ad	Employee	Workflow	Library
Employee Se	rvices		Employee Ar	nouncen

Step 3 Click the Accelerate Employee Development Tools icon located on the right side of the screen.



Enable Web Accessibility (What is Web Accessibility?)

<u>Step 4</u>

The Accelerate main page appears. Click the link **"A Culture of Respect"** from the menu located on the left side of the screen.



Step 5

The training will appear in a new window. Based on your role, select one of the two links: Harassment Prevention on Campus – Faculty

or Harassment Prevention on Campus – Staff

Please Note:

- This training is a requirement per WSU President Gilmour.
- If prompted to log in, enter your WSU Access ID and Pipeline password.
- You do not have to take the training all at once. The course will track your progress so you can pick up where you left off. Just choose the Resume option when you log back in.
- At the end of the course, you will be given the opportunity to print a certificate of completion. During course registration, you will be prompted to enter your first and last name as you would like it to appear on the certificate.

For technical support/questions, please contact the C&IT Helpdesk at (313) 577-4778 or helpdesk@wayne.edu.