

# HRAR User Intake Form: Accurate BC

The following information is required for employees that are to be setup with access to WSU's background check system at <https://www.accurate.com/client-login/>.

Legal Name: \_\_\_\_\_

BannerID: \_\_\_\_\_

AccessID: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

SSN: \_\_\_\_\_

Please send the completed form as an attachment on an encrypted email\* to both Bill Ging ([gq2188@wayne.edu](mailto:gq2188@wayne.edu)) and Allan Kjellberg ([aa5747@wayne.edu](mailto:aa5747@wayne.edu)).

\*Information on sending or receiving encrypted email messages at Wayne State is available at the following link:

<https://tech.wayne.edu/kb/communication-collaboration/wayne-connect/157852>