

Group Long Term Disability

MAIL OR FAX TO: Cigna
 P.O. Box 709015
 Dallas, TX 75370-9015
 Facsimile (800) 642-8553

Life Insurance Company of North America
 Connecticut General Life Insurance Company
 Cigna Life Insurance Company of New York
 Great-West Healthcare Administered by Cigna



NEW YORK FRAUD WARNING: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed \$5000 and the stated value of the claim for each such violation.

For residents of the following states, please see the last page of this form: **California, Colorado, District of Columbia, Florida, Kansas, Kentucky, Louisiana, Maryland, Minnesota, New Jersey, Oregon, Pennsylvania, Rhode Island, Tennessee, Texas, Virginia or Washington.**

TO BE COMPLETED BY THE EMPLOYEE

**PLEASE TYPE OR PRINT BE SURE TO ANSWER ALL QUESTIONS - FAILURE TO DO SO MAY DELAY YOUR CLAIM
 USE SEPARATE PIECE OF PAPER TO COMPLETE ANSWERS IF NECESSARY**

| | | | |
|---|---------------------|--|-----------------------------------|
| NAME (Last, First, M.I.) | SOCIAL SECURITY NO. | SEX <input type="checkbox"/> M <input type="checkbox"/> F | DATE OF BIRTH |
| MAILING ADDRESS (Address where you may be reached during the next six months) | | (Zip Code) | PHONE NUMBER (Includes Area Code) |

Are you married, or do you have a domestic partner or civil union partner? Yes No
 Do you have any children under age 25? Yes No
 Do you have any handicapped children (regardless of age)? Yes No
 If you answered "Yes" to any of the above questions, please list below.

| NAME | RELATIONSHIP | GENDER | DATE OF BIRTH | SOCIAL SECURITY NO. |
|------|--------------|---|---------------|---------------------|
| 1. | | <input type="checkbox"/> M <input type="checkbox"/> F | | |
| 2. | | <input type="checkbox"/> M <input type="checkbox"/> F | | |
| 3. | | <input type="checkbox"/> M <input type="checkbox"/> F | | |
| 4. | | <input type="checkbox"/> M <input type="checkbox"/> F | | |
| 5. | | <input type="checkbox"/> M <input type="checkbox"/> F | | |

LIST STATES IN WHICH YOU MAY BE LIABLE FOR FILING TAX RETURNS

| | | |
|---|------------------------------------|---------------------------------|
| DATE OF ACCIDENT OR BEGINNING OF SICKNESS | FIRST DATE YOU WERE UNABLE TO WORK | DATE YOU PLAN TO RETURN TO WORK |
|---|------------------------------------|---------------------------------|

PLEASE DESCRIBE IN YOUR OWN WORDS WHAT IS WRONG WITH YOU (IF ACCIDENT, OR WORK-RELATED, DESCRIBE CIRCUMSTANCES)

| | | |
|--|-----------------------------------|------------------------------|
| NAMES OF ALL ATTENDING PHYSICIANS CONSULTED FOR THE DISABILITY | COMPLETE ADDRESS AND PHONE NUMBER | DATE FIRST CONSULTED |
| NAMES OF HOSPITALS | COMPLETE ADDRESS | DATE ENTERED-DATE DISCHARGED |

Have you applied for Social Security Benefits? Yes No
 If yes, please attach a copy of your Social Security notice for you and your dependents or a copy of your Social Security denial. If you have not applied, please do so as soon as possible. If you have not received a determination, please attach a copy of your receipt for application.

| Are you receiving or eligible to receive: | \$ Amount/Frequency | Date Began | Date Paid Thru |
|--|---------------------|------------|----------------|
| <input type="checkbox"/> Yes <input type="checkbox"/> No Salary Continuance | _____ | _____ | _____ |
| <input type="checkbox"/> Yes <input type="checkbox"/> No State Disability Benefits | _____ | _____ | _____ |
| <input type="checkbox"/> Yes <input type="checkbox"/> No Group Disability Benefits | _____ | _____ | _____ |
| <input type="checkbox"/> Yes <input type="checkbox"/> No Workers' Compensation | _____ | _____ | _____ |
| <input type="checkbox"/> Yes <input type="checkbox"/> No Pension Benefits | _____ | _____ | _____ |
| <input type="checkbox"/> Yes <input type="checkbox"/> No No-Fault Auto Disability insurance | _____ | _____ | _____ |
| <input type="checkbox"/> Yes <input type="checkbox"/> No Any other Disability Income (please identify) | _____ | _____ | _____ |
| <input type="checkbox"/> Yes <input type="checkbox"/> No Veterans' Benefits | _____ | _____ | _____ |

Are you covered under a life insurance policy provided by a Cigna underwriting company? Yes No
 If yes, does this life insurance policy contain a waiver of premium provision? Yes No
 Have you elected Cigna HealthCare medical insurance through your Employer? Yes No
 If not, please provide the name of your medical insurance carrier _____

I CERTIFY THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT.

SIGNATURE OF EMPLOYEE: _____ **DATE:** _____

TO BE COMPLETED BY THE EMPLOYER

PLEASE COMPLETE IN FULL

| | | | | |
|---|---|--|---------------------------|--|
| NAME OF EMPLOYEE <i>(Last, First, M.I.)</i> | | SOCIAL SECURITY NO. | POLICY NUMBER | |
| DATE HIRED | EFFECTIVE DATE OF EMPLOYEE'S LTD COVERAGE WITH CIGNA CO. | WAS EMPLOYEE'S LTD INSURANCE ISSUED ON THE BASIS OF A STATEMENT OF PHYSICAL CONDITION? <input type="checkbox"/> Yes <input type="checkbox"/> No IF YES, ATTACH COPY | | |
| BASIC EARNINGS Wk. Mo. | DATE OF LAST CHANGE IN EARNINGS | LAST DATE(S) WORKED # Hrs. | DATE(S) RETURNED TO WORK | |
| PLEASE CHECK THE APPROPRIATE BLOCKS: <input type="checkbox"/> Exempt <input type="checkbox"/> Management <input type="checkbox"/> Supervisory <input type="checkbox"/> Union Local # _____ <input type="checkbox"/> Salaried <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Non-Exempt <input type="checkbox"/> Non-Management <input type="checkbox"/> Non-Supervisory <input type="checkbox"/> Non-Union <input type="checkbox"/> Hourly Hrs/wk: _____ | | | | |
| HAS EMPLOYEE BEEN TERMINATED? <input type="checkbox"/> Yes <input type="checkbox"/> No | | IF YES, DATE | | REASON |
| PERCENTAGE OF EMPLOYEE CONTRIBUTION TOWARD DISABILITY PREMIUM (see Internal Revenue Code Section 105(a) and Regulations thereunder) % | | EMPLOYEE'S CONTRIBUTIONS WERE MADE ON: <input type="checkbox"/> Pre-tax or <input type="checkbox"/> Post-tax Basis | | PREMIUM PAID THRU DATE |
| WAS SALARY CONTINUED BEYOND LAST DAY WORKED? <input type="checkbox"/> Yes <input type="checkbox"/> No | | IF YES, BIWEEKLY AMOUNT \$ | | PAID THRU |
| HAS EMPLOYEE RECEIVED SHORT TERM BENEFITS? <input type="checkbox"/> Yes <input type="checkbox"/> No | | IF YES, BIWEEKLY AMOUNT \$ | | FROM THRU |
| HAS EMPLOYEE RECEIVED STATE DISABILITY BENEFITS? <input type="checkbox"/> Yes <input type="checkbox"/> No | | IF YES, WEEKLY AMOUNT \$ | | FROM THRU |
| HAS EMPLOYEE FILED A WORKERS' COMPENSATION CLAIM? If yes, <input type="checkbox"/> approved or <input type="checkbox"/> pending? <input type="checkbox"/> Yes <input type="checkbox"/> No | | IF YES, WEEKLY AMOUNT \$ | | FROM THRU |
| NAME AND ADDRESS OF WC CARRIER AND WC CLAIM NUMBER | | | | |
| WAS EMPLOYEE ENROLLED IN 403(b) AS OF LAST DAY WORKED? <input type="checkbox"/> Yes <input type="checkbox"/> No | IF YES, EMPLOYEE % CONTRIBUTION To TIAA Pension _____ % To Fidelity Pension _____ % | EFFECTIVE DATE | DATE OF LAST CONTRIBUTION | IS THIS A <input type="checkbox"/> DISABILITY PENSION <input type="checkbox"/> VOLUNTARY DEFINED CONTRIBUTION <input type="checkbox"/> EARLY RETIREMENT <input type="checkbox"/> NORMAL RETIREMENT |
| EMPLOYER % CONTRIBUTION To TIAA Pension _____ % To Fidelity Pension _____ % | EFFECTIVE DATE | IS THIS A <input type="checkbox"/> DISABILITY PENSION <input type="checkbox"/> VOLUNTARY DEFINED CONTRIBUTION <input type="checkbox"/> EARLY RETIREMENT <input type="checkbox"/> NORMAL RETIREMENT | | |
| LIST ANY OTHER SOURCE OF INCOME TO WHICH THE EMPLOYEE IS ENTITLED AS A RESULT OF THIS DISABILITY | | | | |
| OCCUPATION (ATTACH JOB DESCRIPTION IF AVAILABLE: IF NOT, DESCRIBE JOB DUTIES BELOW) | | | | |
| Was employee's job primarily <input type="checkbox"/> sedentary or <input type="checkbox"/> did it involve considerable physical activity? AS CLOSELY AS POSSIBLE, PLEASE ESTIMATE THE PERCENT OF TIME SPENT (TOTAL PERCENTAGE MUST EQUAL 100%): _____ Sitting _____ Walking _____ Stooping _____ Pushing _____ Carrying* _____ Standing _____ Climbing _____ Bending _____ Lifting *If job duties require lifting or carrying, indicate average and maximum weights handled. _____ | | | | |
| Is this individual covered under a life insurance policy provided by a Cigna underwriting company? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, does this life insurance policy contain a waiver of premium provision? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | |
| REMARKS | | | | |
| EMPLOYER | | DIVISION | | |
| ADDRESS | | | | TELEPHONE NUMBER |
| AUTHORIZED REPRESENTATIVE PRINT: _____ SIGNATURE: _____ | | | | DATE |

HAVE ALL PAGES OF THE FORM BEEN COMPLETED IN FULL?

ATTACH THE ATTENDING PHYSICIAN'S STATEMENT OF DISABILITY AND ANY OTHER DOCUMENTATION.

Disclosure Authorization



Claimant's Name: _____

NOTE: This authorization is designed to comply with HIPAA and relates to information necessary to administer coverage and services under your employer's employee health and welfare plan(s) ("the Plan") and similar or coordinating governmental benefits. You are not required to sign the authorization, but if you do not, the Plan, insurers or other providers of services or coverage under the Plan may not be able to process your request for Plan benefits, coverage or services.

AUTHORIZATION

I authorize any physician, medical professional or other health care provider, hospital or other medical facility; pharmacy; health plan; other medically related entity; rehabilitation professional; vocational evaluator; employee assistance plan; insurance company, reinsurer, health maintenance organization, third party administrator, broker or other insurance service provider, or similar entity; the Medical Information Bureau; the Association of Life Insurance Companies, which operates the Health Claims Index and the Disability Income Record System; government organization or agency, including the Social Security Administration; any of your social security disability advocates or representatives; financial institution, accountant or tax preparer; consumer reporting agency; and employer or group policyholder that has information about my health, prescriptions, financial, earnings or employment history, or other insurance claims and benefits to provide access to or copies of this information to the Plan and to any individual or entity who provides services to or insurance benefits on behalf of the Plan, including but not limited to the requesting company(ies) named below ("Company"). To the extent I may be eligible for governmental benefits similar to or that coordinate with those available to me under the Plan, I also authorize disclosure of information necessary to apply for or determine my eligibility for such benefits to the relevant government agency and/or vendor providing application assistance.

Information about my health may relate to any disorder of the immune system including but not limited to HIV and AIDS; use of drugs or alcohol; and mental and physical history, condition, advice or treatment, but does not include psychotherapy notes.

I understand that any information obtained with this authorization will be used for evaluating and administering my coverage, including any claim for benefits, or otherwise providing services related to or on behalf of the Plan, which may include, but is not limited to assisting me in returning to work and Plan administration. With respect to governmental benefits similar to or that coordinate with benefits available to me under the Plan, I understand that the information will be used to help determine my eligibility for any such benefits and may include assisting me in applying for the benefits. I understand that the information disclosed under this authorization is subject to redisclosure and may no longer be protected by certain federal regulations governing the privacy of health information, although it will continue to be protected by other applicable privacy laws and regulations.

If my employer, union, and/or group association sponsors any other plans, whether or not underwritten or administered by a Cigna company, the information and/or records obtained may also be shared with the underwriting company (insurer) or administrators of those other plans, including their internal or external health management, disease management, wellness, employee/member assistance program or other similar programs, for the purpose of administering any service, benefit or feature described in those plans.

For any claim for insurance benefits, this authorization is valid for the shorter of 24 months or the duration of my claim. For all other permitted disclosures, this authorization is valid for one (1) year from the date below. I am entitled to a copy of this authorization and a photographic or electronic copy of it is as valid as the original.

I understand that I do not have to give this authorization. If I choose not to give the authorization - or if I later revoke - I understand that the Plan, insurers, or other providers of services or benefits related to the Plan who rely on this authorization may not be able to evaluate or administer my request for Plan benefits, coverage or services and that my request for Plan benefits, coverage or services may be denied as a result. I may revoke this authorization by sending written notice to the Claim Manager handling my claim.

(Claimant's Signature)

(Date Signed)

(Print Name)

(Date of Birth)

I signed on behalf of the claimant as _____ (indicate relationship). If Power of Attorney Designee, Guardian, or Conservator, please attach a copy of the document granting authority.

Company Names: Life Insurance Company of North America, Cigna Life Insurance Company of New York, Cigna Worldwide Insurance Company, Great-West Life & Annuity Insurance Company, First Great-West Life & Annuity Insurance Company, New England Life Insurance Company, Alta Health & Life Insurance Company and Connecticut General Life Insurance Company.

IMPORTANT CLAIM NOTICE

California Residents: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Colorado Residents: It is unlawful to knowingly provide false, incomplete or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

District of Columbia Residents: WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

Florida Residents: Any person who knowingly and with intent to injure, defraud or deceive any insurer files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.

Kansas Residents: Any person who knowingly and with intent to defraud any insurance company or other person (1) files an application for insurance or statement of claim containing any materially false information; or (2) conceals for the purpose of misleading, information concerning any material fact thereto, may be guilty of insurance fraud determined by a court of law.

Kentucky Residents: Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

Louisiana Residents: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Maryland Residents: Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Minnesota Residents: A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

New Jersey Residents: Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.

Oregon Residents: Any person who includes any false or misleading information on an application for an insurance policy, may be guilty of fraud and may be subject to civil or criminal penalties if intentional and material to the risk assumed.

Pennsylvania Residents: Any person who, knowingly and with intent to defraud any insurance company or other person, files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Rhode Island Residents: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Tennessee Residents: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Texas Residents: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

Virginia Residents: Any person who, with the intent to defraud or knowing that he is facilitating a fraud against an insurer, submits application or files a claim containing a false or deceptive statement may have violated state law.

Washington Residents: It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.