

TITLE: <u>Laboratory Animal Technician I</u>	SALARY SCHEDULE: _____	CLASS CODE: <u>AS502</u>
UNION: <u>AFSCME</u>	GRADE: _____	EEO CODE: <u>50</u>
	FLSA: <u>Non-Exempt</u>	E-CLASS: <u>AS</u>

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**POSITION PURPOSE**

Perform a variety of simple routine tasks incident to the care, feeding and maintenance of various laboratory animal species within an animal care facility or facilities at the University.

**ESSENTIAL JOB FUNCTIONS**

- Perform simple routine animal husbandry activities in accordance with the National Institute of Health (NIH), the American Association for Accreditation of Laboratory Animal Care (AAALAC), the United States Department of Agriculture (USDA) and established research protocols. Provide and maintain housing and food for all laboratory animal species. Observe, monitor and report health status of laboratory animals.
- Clean and disinfect animal cages, pens and heavy floor grates via water hosing method or automatic machine cagewashing device. Mix chemical cleansing agents and solutions (e.g. bleach, acid cleaner and tri-quat) to sanitize and disinfect bottles, pans, pails, cages, pens and entire work area. Sweep and mop floors using push broom, dry mop or wet-n-dry vacuum. Remove soiled bedding and defecation into refuse cans to be incinerated or disposed of in dumpster. Incinerate deceased animals and dispose of remains accordingly. Place fresh bedding materials in animal cages, pens and pans.
- Receive animal feed, bedding and supplies. Transport heavy animal feed and bedding bags using moving equipment to appropriate locations). Assist in animal identification procedures; maintain applicable charts and records; catch, restrain and cage various extremely light to very heavy animal species ranging in weight from 70g-100 lbs. Store feed, bedding and supplies. May assist in the transportation of animals and supplies via motor vehicle. Transport refuse and empty into large outdoor dumpsters.
- Assist in the care of sick animals. May at times administer prescribed simple medications and treatments; collect laboratory samples as requested by principal investigator, clinical veterinarian or research personnel which requires utilizing a variety of medical apparatus and instruments, e.g. bandages, swabs, etc.
- Attend departmental staff meetings. Participate in continuing education and employee training programs. May require rotation through several on-campus and off-campus research facilities.

THIS DESCRIPTION IS INTENDED TO INDICATE THE KINDS OF TASKS AND LEVELS OF WORK DIFFICULTY THAT WILL BE REQUIRED OF POSITIONS THAT WILL BE GIVEN THIS TITLE AND SHALL NOT BE CONSTRUED AS DECLARING WHAT THE SPECIFIC DUTIES AND RESPONSIBILITIES OF ANY PARTICULAR POSITION SHALL BE. IT IS NOT INTENDED TO LIMIT OR IN ANY WAY MODIFY THE RIGHT OF ANY SUPERVISOR TO ASSIGN, DIRECT AND CONTROL THE WORK OF EMPLOYEES UNDER THEIR SUPERVISION. THE USE OF A PARTICULAR EXPRESSION OR ILLUSTRATION DESCRIBING DUTIES SHALL NOT BE HELD TO EXCLUDE OTHER DUTIES NOT MENTIONED THAT ARE OF SIMILAR KIND OR LEVEL OF DIFFICULTY.

- Maintain safe working conditions at all times by using equipment and supplies following appropriate safety procedures; protect against controllable fairly predictable hazards wearing safety masks, goggles, gloves, boots and other protective clothing. Complete work assignments represented by frequent handling and transporting of semi-sedentary to very heavy animal species and other equipment and supplies.
- Laboratory Animal Technicians (I & II) are considered to be “Essential Personnel” and are required to report during a university emergency closure period.
- Perform related work as assigned.

### **MINIMUM QUALIFICATIONS**

- Graduation or presently enrolled in an accredited Animal Health Technician training program preferred.
- Some experience in an accredited animal care facility preferred.
- State recognition as a licensed Animal Technician preferred.
- Possession and maintenance of a valid Michigan vehicle operator's license and satisfactory driving records as determined by University policy.
- Some experience and knowledge in the care, feeding and handling of various laboratory animal species.
- Ability to transport a variety of extremely light to very heavy laboratory animal species ranging in weight from (70g-100 lbs.)
- Ability to perform a variety of simple medical procedures and treatments utilizing specialized instruments and apparatuses, e.g. bandage, swab, etc.
- Ability to communicate effectively with others.
- Must obtain security clearance.
- Familiarity with National Institute of Health (NIH), the American Association for Accreditation of Laboratory Animal Care (AAALAC) and the United States Department of Agriculture (USDA) standards and guidelines.