

		ISSUED: 7/18/2013
TITLE: Hazardous Materials Technician	SALARY SCHEDULE: Staff Assoc	CLASS CODE: SA567
UNION: Staff Association - Local 2071, U.A.W.	SALARY GRADE: 06	EEO CODE: 50
	FLSA: Non-Exempt	EMPLOYEE CLASS: SA

POSITION PURPOSE

Collect, remove, transport, process and dispose hazardous chemicals, biological, universal (fluorescent tubes, batteries and fluorescent light ballasts), electronic, and radioactive wastes from various teaching and research laboratories, and from support facilities throughout the University in accordance with established Federal and State environmental health and safety regulations, and University-specific requirements.

ESSENTIAL JOB FUNCTIONS

- Remove hazardous wastes (e.g., asbestos, used electronic items, etc.), universal wastes, biomedical wastes, and radioactive wastes in accordance with established State and Federal regulations (e.g. Resource Conservation and Recovery Act, Nuclear Regulatory Commission) and University standards for teaching and research laboratories. Process all wastes for disposal in a prescribed manner; collect and separate liquid and solid waste materials and place in appropriate containers (measure and label) for long term storage and/or commercial disposal.
- Issue appropriate disposal supplies, materials and equipment to laboratories to allow for efficient removal and recordkeeping of wastes and supplies.
- Prepare and maintain log and record of work activities e.g. mileage. Compile data on the collection, processing and commercial disposal of contaminated waste for departmental review and utilization. Maintain records to ensure compliance with agency regulations and guidelines.
- Monitor and maintain appropriate inventory of supplies and equipment. Interact with various faculty and student personnel answering questions regarding basic principles regarding waste handling policies and procedures. Report improper waste handling if observed.
- Operate motor vehicle in the pick-up and delivery of wastes, materials and related supplies. Conduct wipe tests to monitor radiation exposure. Perform basic maintenance inspection of transportation vehicle. Keep accurate log.
- Assist hazardous materials emergency responses, including decontamination procedures.
- Perform related work as assigned.

THIS DESCRIPTION IS INTENDED TO INDICATE THE KINDS OF TASKS AND LEVELS OF WORK DIFFICULTY THAT WILL BE REQUIRED OF POSITIONS THAT WILL BE GIVEN THIS TITLE AND SHALL NOT BE CONSTRUED AS DECLARING WHAT THE SPECIFIC DUTIES AND RESPONSIBILITIES OF ANY PARTICULAR POSITION SHALL BE. IT IS NOT INTENDED TO LIMIT OR IN ANY WAY MODIFY THE RIGHT OF ANY SUPERVISOR TO ASSIGN, DIRECT AND CONTROL THE WORK OF EMPLOYEES UNDER THEIR SUPERVISION. THE USE OF A PARTICULAR EXPRESSION OR ILLUSTRATION DESCRIBING DUTIES SHALL NOT BE HELD TO EXCLUDE OTHER DUTIES NOT MENTIONED THAT ARE OF SIMILAR KIND OR LEVEL OF DIFFICULTY.

ADDITIONAL COMMENTS

Perform standardized as well as unique work routines utilizing specialized equipment and machines.

This classification performs varied work routines in the removal and disposal of hazardous wastes, biomedical wastes, universal wastes, and radioactive wastes from various teaching and research laboratories, and from support facilities throughout the University. Work activities necessitate knowledge of State and federal agency standards and regulations regarding the handling, storage and disposal of radioactive materials. Work activities are performed given the following working condition factors, i.e. occasional heavy physical effort (handling and lifting heavy bulky objects and materials), varying environmental conditions (variations in temperature, fumes, dust, etc.), moderate controllable hazards and normal sensory attention. This classification is generally located in the Office of Environmental Health and Safety in the Division of Research and Sponsored Programs. This classification reports to and receives work direction from the University Hazardous Materials Manager and/or the Hazardous Materials Specialist.

MINIMUM QUALIFICATIONS

- High school graduate or an equivalent combination of education and/or experience.
- Basic knowledge of chemistry
- 40 Hour OSHA HAZWOPER training within six month of hire.
- Possession and maintenance of a valid Michigan Commercial Driver's License with hazardous materials endorsement , accompanied by a clean driving record.
- Certified powered Industrial Truck operator.
- Typically, incumbents have had experience in hazardous waste removal.

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