

ISSUED: **3/13, 7/92**

& 3/88

TITLE: <u>Roofer</u>	SALARY	CLASS
	SCHEDULE:	CODE: <u>SK607</u>
UNION: <u>Detroit Building Trades & Construction</u>	SALARY	EEO
<u>Trades Council</u>	GRADE: _____	CODE: <u>60</u>
	FLSA: <u>Non-Exempt</u>	E-CLASS: <u>SK</u>

POSITION PURPOSE

Patch and maintain the rooftop surfaces of all University buildings utilizing a variety of techniques and equipment common to this trade.

ESSENTIAL JOB FUNCTIONS

- Investigate water leakage and seepage to determine if caused by a roofing problem. follow water stream back to source which may require accessing crawl spaces above ceilings, in walls, etc. using necessary precautions; determine approximate rooftop location of leak based on knowledge of roofing material, angles of flow and structures and/equipment which may effect line of flow; notify proper personnel if problem does not originate from the roof.
- Patch rooftop surfaces. Locate area on roof needing attention; transport materials and equipment to roof; clear area of gravel; remove damaged roofing material and/or insulation using knives and/or saws; repair roof using proper techniques as dictated by original roofing material used. Cut and fit insulation, screening membrane, mastic and roofing paper; spread tar; nail slate; fit tile; lay rolled roofing; apply roofing cement, caulking, sealants and glues; take appropriate precautions when working with material and equipment. Remove debris from rooftop.
- Perform on-site inspection and needs assessment of campus building rooftops. Access rooftops via ladders, locked stairways, exterior fire exits and/or enclosed ladders; transport and use 30ft. extension ladders, five gallon drums of tar, screening, rolled roofing, etc.; work at any height and at any angle or pitch on rooftop.
- Maintain safe working conditions at all times by using supplies and equipment properly and taking necessary precautions. Work outdoors and in inclement weather conditions; perform duties in areas which may contain toxic fumes or agents using appropriate safety equipment and procedures; complete tasks requiring work in different positions and at different angles; transport tools and equipment to worksites throughout campus including stairwells, ceilings, rooftops, crawl spaces, fire escapes, etc.
- All Roofers are considered to be "Essential Personnel," and are required to report during a university emergency closure period.
- Perform other duties as assigned.

MINIMUM QUALIFICATIONS

- Possession of an authorized journeyman's license as a roofer.
- Ability to transport, use and maintain heavy tools, equipment and the full range of roofing supplies, including 5 gallon containers of tar, hammers, saws, knives, rolled roofing, cement, mastic, screens, extension ladders, trowels, etc.
- Ability to access all University building rooftops regardless of height, pitch or access route.
- Possession and maintenance of a valid Michigan vehicle operator's license and satisfactory driving record as determined by University policy.
- Ability to work in varying environmental and possible hazardous working conditions utilizing appropriate safety precautions.
- Some experience working with various roofing techniques and materials.
- Must obtain security clearance.